

Portfolio Decision

Notification of Decision Taken Under delegated arrangement



Portfolio: Planning & Governance Portfolio Holder

Decision Reference: PAG-001-2018/19

Subject: INDIVIDUAL ELECTORAL REGISTRATION - CANVASS PRINTING
CONTRACT

Decision Taken:

That the Assistant Director of Governance be authorised to place an order with Electoral Reform Services for the printing of Individual Electoral Registration confirmation letters, home enquiry and individual voter registration (IER) forms and mail despatch for 2018 on the following basis:

- (i) without the requirement for seeking at least three tender required by the Council's procurement rules for the reasons set out within section (14) of this decision primarily the risk to the success of the IER process were forms and scanning solutions provided by different Company;**
- (ii) that following consultation with the Registration Officer and Portfolio Holder, the Assistant Director of Governance is satisfied that the proposed terms provide value for money; and**
- (iii) that the total funding required for this process does not exceed the existing budget for 2018/19.**

Call-in deadline: 14 June 2018

Full details of the portfolio decision can be found in the accompanying document(s) to this decision. These can be found at the bottom of the web page for this decision.